



# Oaklyn Police Department

## Firearms Permits and Registration

The firearms application process is now **ELECTRONIC**. Please follow the below instructions for the Firearms Reporting System.

### **FARS Application Procedures for Applicants**

**Step 1:** visit this website. You **MUST** enter the site address as follows:

<https://www.njportal.com/NJSP/fars>

**Step 2:** When you log on, you must enter the Oaklyn Police Department's ORI #: **NJ0042600**

**Step 3:** Complete the online application. You may complete the application using a smartphone, mobile device, laptop, or desktop computer.

When deciding how many permits you would like to get, remember:

- a. ONE Permit is required for each handgun you wish to purchase (each permit is \$2)
- b. You can purchase 1 handgun in a 30-day period
- c. Permits are good for up to 180 days (with renewal after 90 days)
- d. If you decide you want another handgun permit and you didn't get more than one initially, you will need to apply again.

**Step 4:** You will need to submit payment at the police department for your permits and, if applicable, the Firearms ID card. Permits to Purchase handguns are \$2 for each permit, and \$5 for the ID card.

**Step 5:** Please provide proof of employment. Proof may be a recent paystub, or a letter from your employer. If submitting a paystub, you can black out information regarding your salary. This can be submitted via email, fax, mail or in person.

\*You will be receiving automated email updates throughout this new process.

\*Once your application is complete, a station representative will contact you to retrieve your FID card and/or pistol purchase permit documents.

\*Please advise your references that the FARS system will email them the reference questions to be answered. Your references can complete the questions using a smartphone, mobile device, laptop, or desktop computer. Please advise them to complete the questions immediately to progress your background investigation.

\*The on-line application is applicant driven. Please ensure that you have entered the best phone numbers for yourself and references as well as the best email addresses for yourself and references.

#### Additional Firearms Forms and Information

- [State of New Jersey Voluntary Form of Firearms Registration \(SP 650\)](#)
- [State of New Jersey Certificate of Eligibility](#)

The New Jersey State Police website provides information on New Jersey firearms laws, transportation of firearms, and frequently asked questions. The site can be found by following this link:

<http://www.njsp.org/firearms/index.shtml>



The United States Bureau of Alcohol, Tobacco, Firearms, and Explosives provides additional information on Federal firearms and explosive laws via the following link:

<https://www.atf.gov/questions-and-answers>